

MECHANICAL / ELECTRICAL MAINTENANCE PERSON

JOB DESCRIPTION

REPORTS TO: MANAGER

LOCATION: HEATHERTON SPORTS PARK

RESPONSIBLE TO: WORKSHOP MANAGER

CONTRACT PERIOD: TO BE DECIDED

- **Salary** Minimum wage + (depending on experience & qualifications)
- **Working Hours** A range of contracted hours are available.
Weekend and bank holiday work are standard working hours. Hours will be rostered by Manager.

Job Role

The maintenance role is to work alongside the other members of staff to successfully maintain the safe running of the park facilities. This will include the maintenance and repair of karts, bumper boats, cars, farm machinery, garden machinery and anything else that you can undertake in accordance with health and safety regulations.

Main Duties and Responsibilities

1. Cleaning of motor and machine interiors, exteriors, engines and engine components.
2. Examination of motor and machine systems.
3. Periodic servicing of motors and machines.
4. Replacement and replenishment of components and units.
5. Identification and repair of faults on motors, machine components and systems.
6. Correct use of tools and equipment.
7. Maintain personal, public, and workplace cleanliness to protect against all hazards to themselves and all others.
8. To maintain and develop relations with customers and clients.
9. To work within the requirements of the Health and Safety at Work Act.
10. Any other work as required by Management, which is commensurate with the responsibilities of the post.
11. To set and maintain, a high standard of service
12. To work with other members of the team, on other projects as required.
13. To ensure good timekeeping and performance.
14. To assist the Management team, to maintain the standards of hygiene and health and safety at all times and throughout all the maintenance operations.

Health and Safety

At all times, and in accordance with company procedures and training:

- **Comply with all Health and Safety policy, measures and legislation**
- **Follow all Health and Safety policy, measures and legislation**
- **Ensure your own safety and those with whom you are working**
- **Ensure the safe operation of the workshop and use equipment in a safe manner**
- **Report all safety matters to the Manager**

PERSON SPECIFICATION

Essential

1. **Experience as a electrical, mechanical or automobile engineer**
2. **Experience as a maintenance worker**
3. **Be capable of carrying out instructions accurately and methodically**
4. **Must be punctual, with a professional outlook, able to work under own initiative without supervision**
5. **Excellent interpersonal and communication skills and high standard of personal hygiene and appearance**
6. **Must be an enthusiastic team player and be able to work with other colleagues in a dynamic business**
7. **Excellent knowledge of safe working practices and the ability to follow and understand all Health and Safety procedures**
8. **Be physically capable of working in confined spaces**